



**MINISTRY OF COMMUNICATIONS AND WORKS  
DEPARTMENT OF MERCHANT SHIPPING  
LIMASSOL**

Circular 4 /2003

DMS 1/5

DMS/2

25 February 2003

All Owners, Managers and Representatives of Ships  
Registered in Cyprus

**Subject: Directory of Services and Contact Persons of the Department of Merchant Shipping**

Further to our circular No. 25/99 dated 13 December 1999 regarding the Directory of Services and Contact Persons of this Department, please find attached an updated Directory, incorporating the changes which occurred during the last three years.

An important new feature of the new Directory is the electronic addresses of all the permanent employees of this Department. This has been introduced in order to facilitate decentralization and improve the response time of the Department in the processing of applications for services falling within its competency.

The following points should be observed for the effective utilization of the electronic addresses:

1. The allocation of e-mail addresses has been possible through our connection with the Government Data Network. As a result, the e-mail address of the Department has changed from [dms@cytanet.com.cy](mailto:dms@cytanet.com.cy) to [maritimeadmin@dms.mcw.gov.cy](mailto:maritimeadmin@dms.mcw.gov.cy) . The old address will continue to function until May 2003.
2. Each division and specialized section of the Department has been allocated a specific e-mail address. All correspondence related to the activities of these divisions or sections, which may be transmitted electronically, should be addressed to these divisions' or sections' e-mail addresses. Personal e-mail addresses should only be used for direct reply to messages sent from these addresses and in cases where the message follows an oral communication with the officer concerned. This is necessary in order to avoid a delay in the receipt and processing of the messages by the Department, in case the officer is on leave or on an official duty abroad.
3. Any correspondence which is non routine or is not specific to a particular division or touches upon issues of general policy of the Department, should be addressed to [maritimeadmin@dms.mcw.gov.cy](mailto:maritimeadmin@dms.mcw.gov.cy)

4. Formal correspondence, applications for registry transactions and any other documents required for the processing of applications, should continue to be submitted in original, hard copy form.
5. As a general rule, classified or confidential correspondence should not be transmitted electronically. If the need arises to transmit an urgent message with a certain degree of confidentiality, it should be addressed to **director@dms.mcw.gov.cy** .

Serghios S. Serghiou  
Director  
Department of Merchant Shipping

SSS/CHK



**MINISTRY OF COMMUNICATIONS AND WORKS  
DEPARTMENT OF MERCHANT SHIPPING  
LEMESOS**

**DIRECTORY OF SERVICES AND CONTACT PERSONS**

---

**A. LEMESOS HEADQUARTERS**

*Information/Telephone Exchange* : *Telephone No.:* +357 25 848 100  
*Facsimile No.:* +357 25 848 200  
*Telex No. :* 2004 MERSHIP CY  
*E-mail :* [maritimeadmin@dms.mcw.gov.cy](mailto:maritimeadmin@dms.mcw.gov.cy)  
*Web page :* <http://www.shipping.gov.cy>

Office No.	DIVISION/SECTION/SERVICE/CONTACT PERSON	Teleph. No.	E-mail address
	<b><u>DIRECTOR'S OFFICE</u></b>		<a href="mailto:director@dms.mcw.gov.cy">director@dms.mcw.gov.cy</a>
203	Director: Serghios S. Serghiou	25848231	<a href="mailto:sserghiou@dms.mcw.gov.cy">sserghiou@dms.mcw.gov.cy</a>
202	Secretary: Christina Kyriakidou	25848229/ 230	<a href="mailto:ckyriakidou@dms.mcw.gov.cy">ckyriakidou@dms.mcw.gov.cy</a>
	<b><u>ADMINISTRATION</u></b> <i>Implementation of policy on the age limit of ships which may be registered in the Cyprus register of ships, consideration of ship management contracts, annual reports of the Department, general administrative matters:</i>		
205	Christina Rodosthenous Administrative Officer A'	25848234	<a href="mailto:crodothenous@dms.mcw.gov.cy">crodothenous@dms.mcw.gov.cy</a>
	<b><u>SEAFARERS, MARITIME TRAINING AND PROTECTION OF THE MARINE ENVIRONMENT DIVISION</u></b>		<a href="mailto:seafarers@dms.mcw.gov.cy">seafarers@dms.mcw.gov.cy</a>
317	Head : Andreas Constantinou, Senior Marine Surveyor	25848278	<a href="mailto:aconstantinou@dms.mcw.gov.cy">aconstantinou@dms.mcw.gov.cy</a>
	<i>A. Maritime Training and Certification; Implementation of the STCW 78 Convention as amended. Registration of Seafarers, Issue of Seafarers' Identification and Sea Service Record Books; Endorsements for recognition of Certificates and Proofs of deposit of applications. Issue of seafarers' Certificates of Competency and Training Certificates. Dispensations.</i>		
	<i>B1. Relations with Classification Societies.</i>		
	<i>B2. Transfer of class procedures.</i>		

Office No.	DIVISION/SECTION/SERVICE/CONTACT PERSON	Teleph. No.	E-mail address
	<p><i>C. Protection of the Environment.. Implementation of MARPOL 73/78 as amended, approval of SOPEP's and of Garbage Management plans, investigation of MARPOL violations. Implementation of the IMDG Code and SOLAS Chapter VII (Carriage of dangerous goods). Reception Facilities, underwater pipelines.</i></p> <p><i>D. Matters concerning the Mediterranean M.O.U on Port State Control and coordination with the other M.O.U's. Planning of Port-State Control (Cyprus Ports).</i></p>		
002	George Christodoulides, Marine Surveyor A' (Function A)	25848132	gchristodoulides@dms.mcw.gov.cy
312	John Efstratiou, Marine Surveyor A' (Functions A,C,D)	25848273	jefstratiou@dms.mcw.gov.cy
314	Michalis Michaelides, Marine Surveyor A' (Functions B1, B2, C, D)	25848275	mmichaelides@dms.mcw.gov.cy
010	Antonis Damianou, Marine Surveyor (Function A)	25848145	adamianou@dms.mcw.gov.cy
316	George A. Demetriades, Marine Surveyor (Function A)	25848277	gademetriades@dms.mcw.gov.cy
	<p><i>Applications for Seafarer's Identification and Sea Service Record Books and Endorsements for recognition of certificates:</i></p>		
016	Maria Potonidou, Assistant Clerical Officer	25848152	mptonidou@dms.mcw.gov.cy
004	Elena Charalambous- Sophocleous, Ass.Cler.Off.	25848137	esofokleous@dms.mcw.gov.cy
	<b><u>MARITIME SAFETY DIVISION</u></b>		<b>shipsafety@dms.mcw.gov.cy</b>
307	Head: John Karitzis, Senior Marine Surveyor	25848264	jdkaritzis@dms.mcw.gov.cy
	<p><i>Interpretation of the SOLAS 74/78, LOADLINES 66 , COLREGS 72 and TONNAGE 69 conventions as amended, the STP 71 Agreement and the SPACE STP 73 protocol CSC 72 and consideration of issues concerning these, tonnage measurement of ships, matters concerning passenger ships, small (non convention)ships, fishing vessels, MODU. COLREG contraventions, approval of stability booklets and cargo securing manuals:</i></p>		
305	Andreas Kyriacou, Marine Surveyor	25848281	akyriacou@dms.mcw.gov.cy
324	Costas Costaras, Marine Surveyor	25848282	ccostaras@dms.mcw.gov.cy
	<p><i>Tonnage Measurement, issue of Safe Manning Documents:</i></p>		<b>mannings@dms.mcw.gov.cy</b>
325	Cleanthis Orphanos, Marine Surveyor	25848283	corphanos@dms.mcw.gov.cy
	<p><i>Matters concerning Radiocommunications, GMDSS, allocation of MMSI and SELCAL numbers, Maritime Security.</i></p>		<b>shipradio@dms.mcw.gov.cy</b>
304	Themis Evriviades, Marine Surveyor A'	25848261	tevriviades@dms.mcw.gov.cy

Office No.	DIVISION/SECTION/SERVICE/CONTACT PERSON	Teleph. No.	E-mail address
120	<b>Radio Licences:</b> Georgia Kyprou, Assistant Clerical Officer	25848225	gkyprou@dms.mcw.gov.cy
302	<b>Implementation of ILO Conventions:</b> John Palates, Marine Surveyor	25848258	<a href="mailto:jpalates@dms.mcw.gov.cy">jpalates@dms.mcw.gov.cy</a>
306	<b>High Speed craft: Inspection, Navigation Licence, Operator's Licence:</b> George M. Demetriades, Marine Surveyor	25848263	<a href="mailto:coastalvessels@dms.mcw.gov.cy">coastalvessels@dms.mcw.gov.cy</a> <a href="mailto:gmdemetriades@dms.mcw.gov.cy">gmdemetriades@dms.mcw.gov.cy</a>
	<b><u>CONTROL OF SHIPS DIVISION</u></b>		<a href="mailto:shipcontrol@dms.mcw.gov.cy">shipcontrol@dms.mcw.gov.cy</a>
308	Head: Costas Rousos, Marine Surveyor A'	25848265	<a href="mailto:crousos@dms.mcw.gov.cy">crousos@dms.mcw.gov.cy</a>
	<b>A. Flag-State Implementation Programme.</b>		
	<b>A.1 Coordination of Inspectors of Cyprus Ships world-wide.</b>		
	<b>A.2 Processing of all deficiency reports of Cyprus Ships and keeping a Safety Record for every ship registered in Cyprus.</b>		
	<b>A3. Preparation of statistics regarding flag state and port state control inspections of Cyprus Ships.</b>		
	<b>A4. Planning the occasional inspections and entry inspections. Follow up action.</b>		
	<b>A5. Reporting to IMO and to the Administrations which had submitted deficiency reports for Cyprus ships, the action taken by the Department.</b>		
	<b>A6. Follow-up of deficiency reports of Cyprus ships (SOLAS, ILO, STCW, Load Lines). Appeals. Administrative penalties.</b>		
	<b>B. ISM Code</b>		<a href="mailto:ism@dms.mcw.gov.cy">ism@dms.mcw.gov.cy</a>
318	Charalambos Panayi, Marine Surveyor A'	25848279	<a href="mailto:cpanayi@dms.mcw.gov.cy">cpanayi@dms.mcw.gov.cy</a>
309	Kyriacos Aliouris, Marine Surveyor	25848266	<a href="mailto:kaliouris@dms.mcw.gov.cy">kaliouris@dms.mcw.gov.cy</a>
313	Kyriacos A. Kyriacou, Marine Surveyor	25848274	<a href="mailto:kkyriacou@dms.mcw.gov.cy">kkyriacou@dms.mcw.gov.cy</a>
323	George Christophi, Marine Surveyor	25848262	<a href="mailto:gchristophi@dms.mcw.gov.cy">gchristophi@dms.mcw.gov.cy</a>
	<b><u>MARINE CASUALTIES INVESTIGATION DIVISION</u></b>		<a href="mailto:casualties@dms.mcw.gov.cy">casualties@dms.mcw.gov.cy</a>
013	Head: Nicos Economides, Marine Surveyor A'	25848149	<a href="mailto:neconomides@dms.mcw.gov.cy">neconomides@dms.mcw.gov.cy</a>
	<b>Investigation of marine casualties; Search and Rescue Matters; Casualty Statistics; Hydrographic Matters; Notices to mariners.</b>		
	<b><u>REGISTER OF SHIPS</u></b>		<a href="mailto:shipregistry@dms.mcw.gov.cy">shipregistry@dms.mcw.gov.cy</a>
104	Head: Chryssou Demetriou, Merchant Shipping Officer A'	25848190	<a href="mailto:cdemetriou@dms.mcw.gov.cy">cdemetriou@dms.mcw.gov.cy</a>

Office No.	DIVISION/SECTION/SERVICE/CONTACT PERSON	Teleph. No.	E-mail address
	<i>Legal issues regarding the operation of the Ships' Registry; Legislation on Registration of Ships and Mortgages; Arrest of ships and forced sales; Fees and Taxing provisions; Bilateral Agreements for the Avoidance of Double Taxation; Maritime Labour Legislation Matters (ILO , EU ); Drafting of maritime training and maritime labour legislation; Bilateral Shipping Agreements; Diplomatic protection of Cyprus ships.</i>		
103	Christina Antoniou, Merchant Shipping Officer	25848179	cantoniou@dms.mcw.gov.cy
	<i>Processing of applications for provisional registration, extension of provisional registration, instructions for provisional registrations, issue of carving notes, allocation of call signs:</i>		
102	Agathoklis Agathokleous, Assistant Clerical Officer	25848177	aagathokleous@dms.mcw.gov.cy
	<i>Permanent registrations, follow up and control of documents, preparation of certificates for permanent registration, new certificates in case of loss or destruction, alteration of tonnage and issue of Carving Notes:</i>		
102	Niki Pavlidou, Assistant Clerical Officer	25848176	npavlidou@dms.mcw.gov.cy
	<i>Processing of applications for transfer of ownership and changes of name, relevant instructions, issue of Carving Notes, registration and/or discharge of mortgages, preparation of relevant certificates and transcripts of register, injunctions:</i>		
102	Egli Mavrokefalou, Assistant Clerical Officer	25848178	emavrokefalou@dms.mcw.gov.cy
105	Maria Parmaxi, Assistant Clerical Officer	25848182	mparmaxi@dms.mcw.gov.cy
	<i>Processing of applications for parallel registration (in and out) and relevant transactions. Preparation of transcripts and certificates of ownership and encumbrances, issue of certified true copies of certificates, changes of registered offices:</i>		
105	Maria Pieridou, Assistant Clerical Officer	25848183	mpieridou@dms.mcw.gov.cy
105	Andri Andreou, Assistant Clerical Officer	25848182	aandreou@dms.mcw.gov.cy
	<i>Registration and discharge of mortgages, relevant instructions, issue of transcripts, injunctions:</i>		
	<i>Processing of applications for the deletion of ships from the Cyprus Register of Ships. Preparation of "Closed" Transcripts:</i>		
107	Panayiota Venezi, Assistant Clerical Officer	25848184	pvenezi@dms.mcw.gov.cy
107	Despo Pastidou, Assistant Clerical Officer	25848185	dpastidou@dms.mcw.gov.cy
	<i>Search of the Register of Cyprus Ships; updating of the Register Books:</i>		
107	Stella Christofi, Assistant Clerical Officer	25848185	schristofi@dms.mcw.gov.cy

Office No.	DIVISION/SECTION/SERVICE/CONTACT PERSON	Teleph. No.	E-mail address
	<i>Registration of small vessels and issue of high speed craft operator's licences</i>		<a href="mailto:coastalvessels@dms.mcw.gov.cy">coastalvessels@dms.mcw.gov.cy</a>
053	Gregoris Karapatakis, Clerical Officer	25848155	<a href="mailto:gkarapatakis@dms.mcw.gov.cy">gkarapatakis@dms.mcw.gov.cy</a>
054	Maria Michael, Assistant Clerical Officer	25848156	<a href="mailto:mmichael@dms.mcw.gov.cy">mmichael@dms.mcw.gov.cy</a>
	<b><u>LEGAL AND EU AFFAIRS SECTION</u></b>		
216	Head: Anthony Madella, Merchant Shipping Officer A'	2848246	<a href="mailto:amadella@dms.mcw.gov.cy">amadella@dms.mcw.gov.cy</a>
	<i>A. All legal matters, except matters on Ships' Registry (See under Ships' Registry). Private Maritime Law Matters; Public Maritime Law Matters; Maritime Safety and Pollution, CLC Convention and issue of CLC Certificates; FUND Convention, Law of the Sea, Piracy and maritime fraud, U.N. sanctions; Stowaways; Taxation of Shipmanagers; Diplomatic protection of Cyprus ships.</i>		
	<i>B. Consolidation of the shipping legislation, Index of shipping Legislation and DMS Circulars.</i>		
	<i>C. European Union Matters ( Accession to the EU, Harmonisation, Euromed Partnership ).</i>		
217	Chryssa P. Loizou, Merchant Shipping Officer	25848251	<a href="mailto:cploizou@dms.mcw.gov.cy">cploizou@dms.mcw.gov.cy</a>
	<b><u>MERCHANT SHIPPING DEVELOPMENT SECTION</u></b>		<a href="mailto:maritimecyprus@dms.mcw.gov.cy">maritimecyprus@dms.mcw.gov.cy</a>
219	Head: Christina Patsiou, Merchant Shipping Officer A'	25848247	<a href="mailto:cpatsiou@dms.mcw.gov.cy">cpatsiou@dms.mcw.gov.cy</a>
	<i>A. Information on Cyprus Merchant Shipping and the registration of ships. Information and professional orientation of candidates for maritime and shipping related education and training. Processing of applications for admission to the Greek Academies of Mercantile Marine.</i>		
	<i>B. Marketing and promotion of Cyprus as a shipping centre: Maritime Cyprus Conference, participation in maritime exhibitions, organization of seminars, issue of press releases, the newsletter and information booklets. Internet and website information.</i>		
	<i>C. Economic and competition issues, Statistics.</i>		
	<i>D. Taxation of Shipmanagement Companies</i>		<a href="mailto:shipaccounts@dms.mcw.gov.cy">shipaccounts@dms.mcw.gov.cy</a>
215	Vassilis Demetriades, Merchant Shipping Officer	25848245	<a href="mailto:vdemetriades@dms.mcw.gov.cy">vdemetriades@dms.mcw.gov.cy</a>
223	<i>Information technology matters:</i> Christodoulos Melis, Merchant Shipping Officer	25848240	<a href="mailto:cmelis@dms.mcw.gov.cy">cmelis@dms.mcw.gov.cy</a>

Office No.	DIVISION/SECTION/SERVICE/CONTACT PERSON	Teleph. No.	E-mail address
	<b><u>ACCOUNTS SECTION</u></b>		
119	Head: Miranda Vakana, Accounting Officer	25848224	mvakana@dms.mcw.gov.cy
	<b><i>Department's Accounts, Budget, payment vouchers:</i></b>		
113	Costakis Constantinou, Assistant Clerical Officer	25848192	cconstantinou@dms.mcw.gov.cy
115	Georgia Papazachariou, Assistant Clerical Officer	25848195	gpapazachariou@dms.mcw.gov.cy
114	Niki Eliotou-Kyriacou, Assistant Clerical Officer	25848194	neliotou@dms.mcw.gov.cy
114	Constantina Vassiliou, Assistant Clerical Officer	25848193	cvassiliou@dms.mcw.gov.cy
	<b><i>Ships Accounts, tonnage tax, consideration of layup certificates and tax discounts, taxation of shipmanagement services:</i></b>		<b>shipaccounts@dms.mcw.gov.cy</b>
116	Athina Koursarou, Assistant Clerical Officer	25848198	akoursarou@dms.mcw.gov.cy
116	Loukia Koupepa, Assistant Clerical Officer	25848199	lkoupepa@dms.mcw.gov.cy
117	Panayiota Matheou, Assistant Clerical Officer	25848221	pmatheou@dms.mcw.gov.cy
117	Vasso Georgiou, Assistant Clerical Officer	25848222	vgeorgiou@dms.mcw.gov.cy
117	Vassilia Stylianou, Assistant Clerical Officer	25848223	vstylianou@dms.mcw.gov.cy
050	<b><i>Cashier:</i></b> Nicoletta Socratous Papapoliviou	25848153	nspapapoliviou@dms.mcw.gov.cy
	<b><u>REGISTRY</u></b>		
012	<b><i>Chief Clerk:</i></b> Nicos Nicolaides, Senior Clerical Officer	25848141	nnicolaides@dms.mcw.gov.cy
	<b><i>Supervision of ships' files and general registry, Distribution of circulars and DMS Publications:</i></b>		
015	Koula Loizou, Clerical Officer	25848151	kloizou@dms.mcw.gov.cy
	<b><i>Incoming correspondence</i></b>		
005	Costas Demetriou, Assistant Clerical Officer	25848143	---
	<b><i>General Registry and Sale of Documents:</i></b>		
005	Elisavet Krine, Assistant Clerical Officer	25848142	ekrini@dms.mcw.gov.cy
005	Photini Marathefti, Assistant Clerical Officer	25848143	<a href="mailto:pmarathefti@dms.mcw.gov.cy">pmarathefti@dms.mcw.gov.cy</a>
	<b><i>Ships' Files and reservation of ships' names:</i></b>		
110	Theonitsa Evagorou, Assistant Clerical Officer	25848187	thevagorou@dms.mcw.gov.cy
	<b><i>Typists/Facsimile/Computer operators:</i></b>		
310	Eliana Demetriadou, Assistant Clerical Officer	25848267	edemetriadou@dms.mcw.gov.cy
310	Eugenia Kyprianou, Assistant Clerical Officer	25848268	ekyprianou@dms.mcw.gov.cy
	<b><i>Messengers:</i></b>		
	Sotiroulla Demetriou	25848171	
	George Nicolaou	25848171	
	Costas Constantinou	25848171	
	Aristos Aristidou	25848171	
	Demetris Prokopiou (afternoon service)	25848171	



## OVERSEAS OFFICES

### GREECE

**Address: Maritime Section  
Embassy of the Republic of Cyprus in Greece  
96 Iroon Polytechniou Ave., 6th Floor,  
GR 185-36 Piraeus, GREECE**

**Telephone No. : +30 2 10 453 6371-72  
Facsimile No. : +30 2 10 453 6373  
E-mail: dmspiraeus@netonline.gr**

***Officer in charge:***

Panayiotis Pacoutas, Counsellor (Maritime Affairs)  
( Marine Surveyor A´ )

***Assistant to the Registrar of Ships:*** Andriani Ptochopoulou

***Accounts:*** Maria Papadopoulou

***Registry:*** Stephanos Christodoulou

### UNITED KINGDOM

**Address: Maritime Section  
Cyprus High Commission  
93 Park Street  
London W1K 7ET  
United Kingdom**

**Telephone No: +44 20 7499 8272,  
Facsimile No: +44 20 7491 0691  
Email : dmslo@ukgateway.net**

***Officer in charge:***

Nicolas L. Charalambous, Counsellor (Maritime Affairs)  
Alternate Permanent Representative of the Rep.of Cyprus to the International  
Maritime Organisation  
(Marine Surveyor A´)

***Deputy:***

Andreas Chrysostomou, Counsellor (Maritime Affairs)  
Alternate Permanent Representative of the Rep.of Cyprus to the International  
Maritime Organisation  
(Marine Surveyor A´)

***Secretary:***

Angela Ioannou

**Note:** H.E. Ms. Myrna Y Kleopa, High Commissioner of the Republic of Cyprus to the United Kingdom of Great Britain and Northern Ireland, is the accredited Permanent Representative of the Republic of Cyprus to the International Maritime Organisation.

**UNITED STATES OF AMERICA**

**Address: Cyprus Maritime Office  
Consulate General of the Republic of Cyprus  
13 East 40th street, New York  
N.Y. 10016, USA**

**Telephone No: +1 212 686 6016 (ext. 42)**

**Facsimile No: +1 212 447 1988**

**Email : tenusa@aol.com**

***Officer in charge:***

Christos Atalianis, Consul  
(Marine Surveyor)

***Secretary:*** Elena Philippou

**THE NETHERLANDS**

**Address: Consulate of the Republic of Cyprus  
Weena 248, (Tower C, 11 Floor)  
3012 NJ Rotterdam  
The Netherlands**

**Telephone No: +31 10 404 7901**

**Facsimile No : +31 10 404 7899**

**E-mail : dms.rot@worldonline.nl**

***Officer in charge:***

Kyriacos Kofteros, Consul  
(Marine Surveyor A')

***Secretary:*** Carola Geurts

**GERMANY**

**Address: Consulate General of the Republic of Cyprus  
Rothenbaumschaussee 3, 2<sup>nd</sup> floor,  
D -20148 Hamburg  
Germany**

**Telephone No: +49 40 410 7497**

**Facsimile No.: + 49 40 410 7246**

**E-mail : cyconsulate-hamburg@t-online.de**

***Officer in charge:***

Nicos Attas, Consul  
(Marine Surveyor)

***Secretaries:*** 1. Maria Parpa Fiesinger  
2. Kirsten-Kida Rahn

February 2003